

**AGENDA OF THE MEETING TO REVIEW THE PROGRESS FOR THE MONTHS
OF APRIL, MAY AND JUNE 2008 TO BE HELD ON 10.07.2008**

Sr. No.	AGENDA ITEMS					CONCERNED OFFICERS at HQ
1.	Action taken report regarding decisions taken in the last meeting held on 8.4.2008					
2.	Computerization					S.M.(IT)
3.	Review of Recoveries (Budget/Actual & %age)					CCF
4.	Review of Inspection Reports					Dy.ESA
5.	Review of Legal cases on Returns in Format					Legal Consultant
6.	Review of appeal cases under Section 17 (5) of HUDA Act.					Legal Consultant
	1	2	3	4	5	6
	Pending as on 01.04.08	Added	Disposed off	Balance as on 30.6.2008	Dates of three oldest pending appeals.	Remarks
7.	Review of Monthly Return in Format M-1 to M-11					M-1, M-2 Enf.Officer M-3, M-3A, M-4, M-5, M-6, M-7 Administrative Officer M-8, M-9, M-10 & M-11, Sr.Architect
8.	Review of disposal under RTI Act:					Secretary
	1	2	3	4	5	6
	Balance as on 01.04.08	Applications received during the month of April, May and June 08	Information supplied.	Balance as on 30.6.2008	Date of oldest application pending	Remarks if any.
9.	Review of disciplinary cases					Secretary
10.	Floatation Programme: Respective Administrators will give presentation along with dead lines by which they will get the planning for remaining land done and Sectors shall be floated for 2008-09.					CTP (HUDA)
11.	Review of updation and authentication of Statistical Booklet of HUDA.					Dy.E.S.A.