

From

Chief Administrator,
Haryana Urban Development Authority,
Sector-6, Panchkula.

To,

- 1.All the Administrators of HUDA in the State.
- 2.All the Estate Officers of HUDA in the State.

Memo. No. A-PHK-UB-I/2009/ 6032-54 Dated: 06.03.2009

Subject: Regarding clear identification/Demarcation of unallotted Commercial sites by construction of 9" high boundary wall.

In order to identify and demarcate the commercial sites lying un-allotted in developed commercial pockets/belts in various sectors/Urban Estates, it has been decided that each and every un-allotted commercial site may be got demarcated at ground and exact dimension of each such site may be got entered in the PPM/Computerized property record. Also such sites may be secured by way of construction of a boundary wall 9" high from ground level.

2. This exercise may be done in a time bound manner prescribed as under:

1	Identification of all the un-allotted sites in developed commercial pockets from office record.	Within one week of the date of issue of this letter.
2	Demarcation of such identified sites on ground.	Within another two weeks.
3	Entry of dimensions/details in Computerized Property record.	Within another one week.
4	Construction of boundary wall 9" high from ground level.	Within three months thereafter.

3. After entry of details/dimensions of each unallotted plot in Property record, a copy of the information so compiled for each sector/pocket may be sent to HQ as well as reconciled with the information posted

on the website. The expenditure details may also be sent to HQs so that the expenditure incurred on construction of boundary wall can be recovered by proportionally loading the same to the reserve price of the commercial sites.

4. If any unallotted sites are scheduled to be auctioned in near future, then the auction scheduled may not be disturbed. However, efforts may be made to complete the above exercise for such plots on Priority and at least the demarcation of such sites on ground may be completed before the scheduled auction.

This may be accorded '**Top Priority**' and Action Taken Report may be sent through e-mail within one month's time.

(R.P.Gupta)

Administrator HQs,
For Chief Administrator, HUDA, Panchkula.

Endst. No. A-PHK-UB-I/2009/ 6055-70

Dated: 06.03.2009

A copy is forwarded to the following for information and necessary action:-

1. The Chief Controller of Finance, HUDA, Panchkula.
2. The Chief Engineer, HUDA, Panchkula.
3. The Chief Engineer-I, HUDA, Panchkula.
4. The Chief Town Planner, HUDA, Panchkula.
5. The Senior Architect, HUDA, Panchkula.
6. All Superintending Engineers, HUDA.
7. The Dy. ESA, HUDA, Panchkula.

(R.P.Gupta)

Administrator HQs,
For Chief Administrator, HUDA, Panchkula.